



2019-20 Teacher Grant Program FAQ's

Q. Who may apply?

A. Classroom teachers of the Glendale Unified School District (GUSD) may apply for a GEF Teacher Grant. **GUSD teachers who have received a GEF Teacher Grant must wait a year until reapplying.**

Q. Where do I apply?

A. Please visit www.glened.org for the GEF Teacher Grant Program Application or email info@glened.org.

Q. What is the grant period and when must funding be used?

A. Projects must occur during 2019-20 school year, with all funding spent during the same school year.

Q. How much funding is available and how much can I request?

A. Individual awarded amounts will be a maximum of \$1,000. Multi-teacher awards will be a maximum of \$3,000. *Projects must directly benefit students, focus on GEF priorities areas, related to the curriculum, and enhance student academic experiences.*

Q. May I apply for more than one grant?

A. No. GUSD classroom teachers may apply for only one grant per school year.

Q. What are the program area priorities for funding?

A. The GEF Teacher Grant Program will provide direct grants in our three priority areas—Visual and Performing Arts, Science and Technology, and Health and Fitness.

Q. What can grant fund be used for?

A. Grant funds can be used to purchase supplies, instructional materials, specialist, field trips, and limited technology hardware and electronic devices. GEF encourages proposals that do not ask solely for technology hardware or electronic devices. Equipment purchased with grant funds belong to the GUSD.

Q. What is the deadline to submit an application?

A. The deadline to submit an application is October 21, 2019.

Q. How do I submit an application?

A. The application and cover page for the GEF Teacher Grant Program must be emailed to info@glened.org.

Q. What does a successful application look like to GEF?

A. GUSD Teachers will be asked to effectively demonstrate:

1. Need of the project/lesson
2. Logical, reasonable and measurable goals, objectives, outcomes and evaluation methods
3. Feasibility and capacity to complete project within the 2018-19 school year including timeline and budget

Q. What are examples of teacher projects funded by GEF?

A. Examples of past GEF Teacher Grants include:

- Accessible Music Education at College View: The purpose is to further performing arts education by providing access to musical instruments and toys especially designed for students with limited motor skills and cognition. GEF grant funds supported the purchasing of various musical instruments.
- “Make the World a Better Place” ceramic sculpture at Hoover High: Students made a ceramic sculpture that expressed how they plan to have a positive impact on the world. GEF grant funding helped to purchase underglaze paints so that students had the opportunity to make their work vivid and realistic.
- Speed-a-way at Clark Magnet HS: Speed-a-way is a non-traditional fast paced game that combines soccer, football and basketball. It provides students during PE the opportunity for vigorous activity, team cooperation, and independent and group learning. GEF grant funding supported the purchasing of equipment for Speed-a-way.
- School Science Garden at Fremont Elementary: Fremont's hands on Science Garden provides a school opportunity to bring healthy science to life. GEF grant funding awarded helped to purchase new planter boxes.

Q. What if I don't know how to write a grant?

A. Three optional orientations will be held on September 10 from 3:30-4:30 pm at the District Offices room 103, September 18 from 3:30-4:30 pm at Crescenta Valley High School, and September 25 from 3:30-4:30 pm at Hoover High School room 12101. Please email info@glened.org to RSVP.

Q. If awarded funding, when can I expect to receive the funds?

A. Funds will be sent directly to GUSD by December 20, 2019 and award recipients should expect their school's to receive the grant funds by January 15, 2020.

Q. If awarded funding, what can I expect in terms of reporting?

A. You will be required to submit a final report within four weeks of completion of your project or by July 10, 2020 (whichever comes first) using the GEF Final Report Form.